

**REGULAR MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
AUGUST 19, 2025**

The Regular Meeting of the Board of County Commissioners was held on August 19, 2025 at 9:00 A.M. in the BoCC Meeting Room at the Levy County Government Center.

CALL TO ORDER: Madam Chair Mills called the Meeting to order at 9:00 A.M.

INVOCATION: Given by Comm. Meeks

PLEDGE OF ALLEGIANCE: Led by Comm. Hodge

ROLL CALL:

COMMISSIONERS PRESENT:
Madam Chair, Comm. Desiree Mills
Vice Chair, Comm. Tim Hodge
Comm. Rock Meeks
Comm. Johnny Hiers
ABSENT- Comm. Charlie Kennedy

ALSO PRESENT:
County Attorney – Nicolle Shalley
County Manager – Mary-Ellen Harper

APPROVAL OF AGENDA:

- **Action Taken:**
 - Amendments: No changes or Amendments
 - Motion Comm. Meeks
 - Second Comm. Hodge
 - Vote Outcome 4-0

ELECTED OFFICIALS:*(Audio 3:45)*
No comment from present Elected Officials or Municipalities

PUBLIC COMMENT: *(Audio 4:46)*

- **Speakers:**
 - Terry Witt - (Bronson) made comment about special assessment rates not being finalized before TRIM notices are mailed out. Property Appraiser Whistler clarified that TRIM notices are not what the final bill will be but are proposed costs at the highest rate the BoCC settled on. Costs could potentially be lower and will be determined at the public hearing in September.

Business or Informational Items

**This item was skipped in the beginning of the meeting. It was presented as the third item and can be found in the audio as noted above.*

- 2. Requesting the Levy County Board of County Commissioners to approve a budget amendment in the amount of \$23,000 to cover expenses for the remainder of fiscal 2024-2025. (Audio 6:53)**

- 3. Requesting the Levy County Board of County Commissioners to receive the Third Quarter Fiscal Year Quarterly Report for April 1 – June 30, 2025 from the Grants Department. (Audio 8:48)**

- 4. Requesting the Levy County Board of County Commissioners to receive Staff Reports on the W3C Project.** *(Audio 19:14)*

- 5. Requesting the Levy County Board of County Commissioners to approve the lowest responsible quote for document digitizing with the following company Advanced Data Solutions \$33,850.**
(Audio 43:13)

- **Presenter:** Bo Cox, Provisional Building Official
- **Discussion:** Funds coming from reserves for contingencies. Authorized County Manager to sign contract subject to legal review. Items being scanned were building department records.

- **Action Taken:**
 - Motion Comm. Hodge
 - Second Comm. Meeks
 - Vote Outcome 4-0

6. Requesting the Levy County Board of County Commissioners to approve of the Interlocal Agreement for Building Permit Services between Levy County and the Town of Bronson.

(Audio 48:39)

- **Presenter:** Bo Cox, Provisional Building Official
- **Discussion:** Levy County to provide permitting services for Town of Bronson. Town Manager, Amanda Huber addressed BoCC as wanting better convenience and consistency for residents and contractors alike. Bronson has budget constraints and this action would benefit all parties. Discussion by the Commissioners indicated concern that this agreement may open up the County to providing services for all municipalities creating a workflow strain. PBO, Bo Cox assured the BoCC that he and his staff could handle the Bronson agreement as Bronson does not have a lot of activity taking place. Commissioners also pointed out if at any time this didn't work out the agreement gave all parties 30 days to give notice of termination. Commissioners made no motions, so Madam Chair Mills passed the gavel to Vice Chair Hodge and made the motion to approve the Interlocal Agreement. Comm. Hodge, as acting Chairman seconded the motion and the BoCC held a vote on the item.
- **Action Taken:**
 - Motion Comm. Hodge
 - Second Comm. Mills
 - Vote Outcome 3-1 (Comm. Meeks voted no)

7. Requesting the Levy County Board of County Commissioners to approve the first reading of Ordinance 2025-5, amending the land development code to allow portable sanitation services as a use in certain zoning districts; (Audio 1:03)

- **Presenter:** Bo Cox, Provisional Building Official
- **Discussion:** Public Comment was provided by resident Cindy Babione. Mrs Babione spoke in favor of this adoption to allow Mrs. Darla Zambelli of Princess Portable Toilets to operate in the specified approved areas as indicated by the new ordinance.
- **Action Taken:**
 - Motion Comm. Hiers
 - Second Comm. Hodge
 - Vote Outcome 4-0

8. Requesting the Levy County Board of County Commissioners to approve the Memorandum of Agreement between the Florida Department of Health and Levy County for the awarded EMS Matching Grant in the amount of \$18,000 for EMS equipment and ratify the Chair's signature and transmittal of the Agreement. (Audio 1:13)

- **Presenter:** Mitch Harrell – Public Safety Director
 - **Discussion:** This Grant requires a 10% match of \$2,000 which will be sourced from the EMS budget.
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- **Action Taken:**
 - Motion Comm. Hiers
 - Second Comm. Hodge
 - Vote Outcome 4-0

9. Requesting the Levy County Board of County Commissioners to (1) approve the Purchase Order Agreement with LSF Health Systems to allow for funding to implement a community paramedicine

program with direction and guidance to Levy County for the administration, implementation, and management of the Florida Opioid Allocation and Statewide Response Agreement to award \$55,153 to Levy County; and (2) Authorize Mary-Ellen Harper, county manager, to sign all certifications, assurances, and other required grant documents associated with this Purchase Order Agreement FY 2025-2026. (Audio 1:14)

- **Presenter:** Brooke Smith, Grants-Legislative Liaison
- **Discussion:** Opioid Settlement Funds-Non-Qualified County Component (\$55,153.00/25% of Year 3 Allocation)
 - Terry Witt (Bronson)- inquiring on how paramedicine works.
 - Mitch Harrell, Levy County Public Safety Director- it's to help patients that are using public safety EMS as their primary care option find community resources and ensure they're getting medical attention.
 - Theresa Witherell (Gulf Hammock)- inquired as to paramedicine and if it addresses meth issues in Inglis.
 - Mitch Harrell, Levy County Public Safety Director- envisions this program as being a help to Inglis and Yankeetown to provide resources.
- **Action Taken:**

○ Motion	Comm. Hiers
○ Second	Comm. Meeks
○ Vote Outcome	4-0

10. Requesting the Levy County Board of County Commissioners to approve the Recycling Partnership Grant Agreement with the Recycling Partnership, Inc., in the amount not to exceed \$130,000.00 for five roll-off containers, a forklift, signage, and digital recycling educational materials for Solid Waste Division. (Audio 1:20)

- **Presenter:** Brooke Smith, Grants-Legislative Liaison
- **Discussion:** The Recycling Partnership, Inc. (\$130,000.00)
 - Comm Hodge asked if the roll-offs would be used at the satellite locations
 - Mary-Ellen Harper clarified that they would be used at some of the satellite stations.

- **Action Taken:**
 - Motion Comm. Hodge
 - Second Comm. Hiers
 - Vote Outcome 4-0

11. Requesting Levy County Board of County Commissioners approval of Resolution Number 2025-42; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2024-2025 IN THE AMOUNT OF \$190,811 DUE TO ADDITIONAL REVENUE AND APPROPRIATION OF CASH RESERVES IN THE LOCAL HOUSING ASSISTANCE FUND (Audio 1:22)

- **Presenter:** Marlon Gayle, Housing Manager
 - **Discussion:** No Cost, Local Housing Assistance Fund. To appropriate restricted program income to correct SHIP program year and true up previously overlooked funds.
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- **Action Taken:**
 - Motion Comm. Meeks
 - Second Comm. Hiers
 - Vote Outcome 4-0

12. Requesting the Levy County Commissioners to approve Resolution Number 2025-56 A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 24-25 BY APPROPRIATING \$44,780.00 FROM RESERVES FOR CAPITAL OUTLAY TO REPAIRS AND MAINTENANCE; AND PROVIDING AN EFFECTIVE DATE. (Audio 1:23)

- **Presenter:** Mary-Ellen Harper, County Manager
- **Discussion:** Moving funds to pay for the tipping floor project recently completed. The previous floor lasted 20 years and the transfer station team did a great job executing this project and limiting disruptions to the operation.

- **Action Taken:**
 - Motion Comm. Hiers
 - Second Comm. Hodge
 - Vote Outcome 4-0

13. Requesting the Levy County Commissioner's Approval of Scope of Work Agreement form from FDEP for the F/Y 25-26 Waste Tire Amnesty Day(s) (Audio 1:25)

- **Presenter:** Mary-Ellen Harper, County Manager
- **Discussion:** This grant will provide \$25,000.00 grant dollars for the operation of our county landfill for its tire amnesty day program. This will allow an event day for October and April. Residents, with proof of identification, can drop off up to 24 non-commercial tires to the Levy County transfer station.

- **Action Taken:**
 - Motion Comm. Hodge
 - Second Comm. Hiers
 - Vote Outcome 4-0

14. Requesting the Levy County Board of County Commissioners to approve the 2025-2026 Levy County Visitors Bureau Marketing Plan (Audio 1:26)

- **Presenter:** Tisha Whitehurst/Economic Development & Tourism Division Director
- **Discussion:** On August 14, 2025, the Levy County Tourist Development Council (TDC) voted to recommend to the Levy County Board of County Commissioners to approve the 2025-2026 Levy County Visitors Bureau Marketing Plan.
- **Action Taken:**
 - Motion Comm. Hiers
 - Second Comm. Meeks
 - Vote Outcome 4-0

PUBLIC COMMENT: No public comment.

Commissioner Reports

- **Commissioner Meeks:**
 - Reminded public Williston vs. Chiefland in Williston Friday night for football.
- **Commissioner Kennedy:**
 - Absent from meeting.
- **Commissioner Hiers:**

- Mrs. Rose Williams helped to wrap up another successful Back to School Backpack Give-A-Way day in Williston.
- DC Floyd held his “Cuts for Christ” event at the Williston Middle High School Cafetorium completing hundreds of hair cuts for kids heading back to school. He was assisted by many local barbers and hair stylists. Quinyon Mitchell also donated backpacks to be given away at this event.
- **Madam Chair Mills:**
 - Complimented the Road Department and tree trimming crews on on recent successful work completed.
- **Commissioner Hodge:**
 - Mentioned a resident paid compliments to the tree trimming crew and he wanted to pass along the thanks from the community.
 - Football season has started and encouraged folks to support the teams.

Requesting Approval of Expenditures:

- Madam Chair Mills requested approval of expenditures in the amount of **\$708,950.32**.
- **Action Taken:**
 - Motion Comm. Meeks
 - Second Comm. Hodge
 - Vote Outcome 4-0

CHECK NUMBER	156121-156262
FUND	AMOUNT
GENERAL REVENUE	185,450.44
ROAD	55,302.14
SHIP	94,062.87
MOSQUITO CONTROL	15,980.28
TRANSPORTATION	12,945.28
COURT FACILITIES	2,990.93
MISC GRANTS	1,831.71
EMS	41,696.10
FIRE	53,917.42
TOURIST DEVELOPMENT	1,266.68
UTILITIES	4,328.05
BLDG INSPECT & SAFETY	43,441.62
SHERIFF FED EQUITABLE SHARE	3,000.00
CAPITAL PROJECTS	66,681.73
ROAD IMPRV & RESTORE	2,167.58
LANDFILL	122,305.01
TOTAL	\$ 707,367.84
EFT/ACH PAYMENT	\$ 1,582.48

Requesting Approval of Previous Meeting Minutes:

- Minutes for the Regular Meetings held May 20, 2025 and June 3, 2025.
 - **Action Taken:**
 - Motion Comm. Meeks
 - Second Comm. Hodge
 - Vote Outcome 4-0
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Minutes Submitted by: Matt Brooks, Clerk of Court & Comptroller

Date Submitted: 8/19/2025

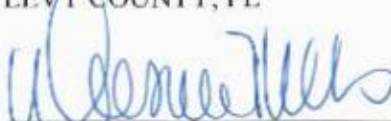
THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING RECESSED AT 10:35 A.M. UNTIL THE 1:00 P.M. BUDGET MEETING.

ATTEST:

A handwritten signature in blue ink, appearing to read "Matt Brooks", written over a horizontal line.

Clerk of Court, Matt Brooks

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FL

A handwritten signature in blue ink, appearing to read "Desiree Mills", written over a horizontal line.

Chairman, Desiree Mills